

# Church of the Saviour

## Early Learning Center

Application for Employment  
An Equal opportunity Employer

Name \_\_\_\_\_ Date \_\_\_\_\_

Current Address \_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_\_ Alt. Phone # (\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_

Position Desired \_\_\_\_\_

Do you desire a full-time or part-time position? \_\_\_\_\_

Date you can start \_\_\_\_\_

Have you applied to us before? (Yes / No) If so, when? \_\_\_\_\_

Are you presently employed? \_\_\_\_\_

If so, may we inquire? \_\_\_\_\_

Salary Desired \_\_\_\_\_ Do you have childcare experience? (Yes / No)

Are you at least 18 years of age? (Yes / No)

Are you legally authorized to work in the United States? (Yes / No)

Have you ever been convicted of a felony? (Yes / No)

Reason:

\_\_\_\_\_

### Education:

High School \_\_\_\_\_ # of Years \_\_\_\_\_

Subjects Studied \_\_\_\_\_

College \_\_\_\_\_ # of Years \_\_\_\_\_

Subjects Studied \_\_\_\_\_

Other subjects of special study or research work:

\_\_\_\_\_  
\_\_\_\_\_

Do you have any of the following credentials:

Child Development Associate Certificate (CDA) (Yes / No)

If so, please state \_\_\_\_\_ Date Received \_\_\_\_\_

Associates (Yes / No)

If so, please state \_\_\_\_\_ Date Received \_\_\_\_\_

Bachelors (Yes / No)

If so, please state \_\_\_\_\_ Date Received \_\_\_\_\_

or other? (Yes / No)

If so, please state \_\_\_\_\_ Date Received \_\_\_\_\_

Hobbies:

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**Employment History:**

Dates of Employment From \_\_\_\_\_ To \_\_\_\_\_

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Position \_\_\_\_\_

Salary \_\_\_\_\_

Reason(s) for Leaving:

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Dates of Employment From \_\_\_\_\_ To \_\_\_\_\_  
Name of Company \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Position \_\_\_\_\_  
Salary \_\_\_\_\_  
Reason(s) for Leaving:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Employment From \_\_\_\_\_ To \_\_\_\_\_  
Name of Company \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Position \_\_\_\_\_  
Salary \_\_\_\_\_  
Reason(s) for Leaving:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**References:**

Please list people not related to you, whom you have known at least 1 year.

Name: \_\_\_\_\_  
Business: \_\_\_\_\_  
Phone: \_\_\_\_\_ Years Known: \_\_\_\_\_

Name: \_\_\_\_\_  
Business: \_\_\_\_\_  
Phone: \_\_\_\_\_ Years Known: \_\_\_\_\_

Name: \_\_\_\_\_  
Business: \_\_\_\_\_

Phone: \_\_\_\_\_ Years Known: \_\_\_\_\_

**Teaching Philosophy:**

Are you accustomed to using worksheets when teaching?

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Where do you look to obtain ideas for lessons?

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Do you enjoy singing/playing musical instruments? \_\_\_\_\_

Art? \_\_\_\_\_ Physical Play? \_\_\_\_\_ Other? \_\_\_\_\_

Certification ([Please read carefully before signing](#)) I hereby certify and affirm that the information provided on the application for employment and any resume submitted is true, accurate, and complete and that I have withheld nothing that would affect this application unfavorably. I hereby authorize Church of the Saviour ELC to investigate all information pertinent to my application for employment in order to determine my qualification for employment which will include contacting former and/or current employers, or any person listed on this application. I hereby agree to hold Church of the Saviour ELC and all those providing information to Church of the Saviour ELC from any liability arising out of information shared. I further understand that if I am hired by Church of the Saviour ELC, I must abide by all rules and policies of Church of the Saviour ELC which may be changed without notice at the discretion of management.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_